

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Assembly Rooms
Date: Wednesday 13 January 2016
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Buffet Food and Live Music from MMA Saxophone Group will be available from 6:30pm

Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer), on 01225 718038 or email: adam.brown@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on: 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson (Chairman)
Cllr Simon Killane (Vice Chairman)

Cllr Chuck Berry
Cllr Toby Sturgis

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p style="text-align: center;"><u>Town and Parish Council Meeting</u></p> <p>Buffet Food and Live Music from MMA Saxophone Group will be available from 6:30pm.</p>	
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (Pages 1 - 10)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 04 November 2015.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (Pages 11 - 14)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a) Wiltshire Passenger Transport Review b) New Health and Social Care Information Website for Wiltshire 	7.10 pm
<p>6 Local Youth Network Update and Applications for Youth Funding (Pages 15 - 16)</p> <p>Xina Hart, Community Youth Officer, will be in attendance to deliver an update on the Local Youth Network (LYN) and present the following youth grant applications.</p> <ul style="list-style-type: none"> 1. Thrive - has requested £1800 for the Malmesbury Mind Reset project. 	7.20pm
<p>7 Cllr Philip Whitehead - Cabinet Member for Highways and Transport</p> <p>Cllr Philip Whitehead, Cabinet Member for Highways and Transport, will be in attendance to discuss the topic of Transport with the Area Board and those present.</p>	7.40pm

8	<p>Bill Parks - Head of Service for Local Highways North</p> <p>Bill Parks, Head of Service Local Highways North, will be in attendance to provide information on the following topics:</p> <ul style="list-style-type: none"> • Parish Stewards • MyWiltshire App • Insurance for Parish Councils when performing work on behalf of Wiltshire Council 	7.50pm
9	<p>Sue Wilkin - Senior Public Protection Officer</p> <p>Sue Wilkin, Senior Public Protection Officer, will be in attendance to provide information on No Cold Call Zones.</p>	8.00pm
10	<p>Vicky Oates - Road Safety Unit</p> <p>Vicky Oates, Road Safety Unit, will be in attendance to provide information on the following topics:</p> <ul style="list-style-type: none"> • Speed Indicator Devices (SIDs) • Community Speed Watches (CSW) • Metro Counts 	8.10pm
11	<p>Partner Updates (<i>Pages 17 - 32</i>)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Malmesbury and the Villages Community Area Partnership d. Malmesbury Campus e. Highways Community Co-ordinator f. Town and Parish Councils 	8.20pm
12	<p>Update from Community Engagement Manager</p> <p>An update will be provided by Ollie Phipps, Community Engagement Manager (CEM) for the Malmesbury community area.</p>	8.35pm
13	<p>Area Board Funding (<i>Pages 33 - 36</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:</p> <ol style="list-style-type: none"> 1. Dauntsey Vale Link Scheme – have requested £3475 for the Dauntsey Croquet Club Mains Electrical Connection. 2. Dauntsey Parish Council – have requested £5000 for Play equipment for Dauntsey Recreational Ground. 	8.45pm
14	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	

Future Meeting Dates

Wednesday, 2 March 2016
7.00 pm
Assembly Room - Town Hall, Cross Hayes,
Malmesbury SN16 9BZ

Wednesday, 2 March 2016
7.00 pm
Sherston Village Hall, High Street, Sherston,
Malmesbury, Wiltshire, SN16 0LH

Wednesday, 2 March 2016
7.00 pm
Malmesbury Town Hall, Cross Hayes, Malmesbury
SN16 9BZ

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Assembly Room - Town Hall, Cross Hayes, Malmesbury SN16 9BZ
Date: 4 November 2015
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer) Tel: 01225 718038, or (e-mail) adam.brown@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Chuck Berry and Cllr Toby Sturgis

Wiltshire Council Officers

Adam Brown, Democratic Services Officer
Ollie Phipps, Community Engagement Manager
Xina Hart, Community Youth Officer, Community Youth Officer

Town and Parish Councillors

Malmesbury Town Council – John Gundry, Steve Cox, Kim Power
Brinkworth Parish Council – Elizabeth Threlfall, John Beresford
Dauntsey Parish Council – Ellen Blacker, Rose Gregory
Minety Parish Council – Charles Cook
St Paul Malmesbury Without Parish Council – Deborah Clogg

Partners

Police – Inspector Ben Huggins, Sergeant Phil Connor
Fire – Mike Franklin

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting.</p> <p>Apologies were noted as the microphones were not working. It was requested by the Chairman that this be investigated so it did not recur at further meetings.</p>
30	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Dave Wingrove – Ashton Keynes Parish Council Matt Perrot - Highways</p>
31	<p><u>Minutes</u></p> <p>Resolved To approve the Minutes of the previous meeting as a true and accurate record</p>
32	<p><u>Declarations of Interest</u></p> <p>None.</p>
33	<p><u>Chairman's Announcements</u></p> <p>The Chairman and Area Board made the following announcements:</p> <p>a) NHS Health Checks</p> <p>The announcement in the agenda pack was referred to.</p> <p>Those aged between the ages of 40 and 74 were invited to receive a free NHS Health Check every five years.</p> <p>b) Discover Malmesbury</p> <p>Cllr Killane announced that a new tourism website had been launched for Malmesbury. The website listed upcoming events, top attractions, places to eat out, and places to stay in and around Malmesbury. People were invited to share the website with those interested and to sign up to the Discover Malmesbury newsletter.</p> <p>The website was available by visiting www.discovermalmesbury.life. The site could also be followed on Twitter through @malmesburylife.</p>

	<p>c) Burnham House</p> <p>An announcement was delivered on Burnham House and the development of independent living. The task group was led by Cllr Thomson which aimed to work out how the project could work best for the community.</p> <p>The project would be put on the agenda for a future meeting of the Area Board.</p>
34	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Xina Hart was in attendance to deliver an update on the Local Youth Network (LYN).</p> <p>There were currently four open vacancies on the LYN Management Group. Anyone interested or who knew someone interested was asked to contact Xina Hart. More information was available on the Malmesbury LYN's Facebook page.</p> <p>A total of £30,000 was left available to spend in LYN grants. The process was explained as moving away from telling young people what they want. Instead the process would allow them to direct the funding towards what they want.</p> <p>Resolved</p> <p>To approve the procurement purchase of positive activities for young people from Connecting Youth Wiltshire for £4500 for after school support and activities</p>
35	<p><u>Reducing Child Poverty in Wiltshire and Shaping the Future of Children's Centres</u></p> <p>Justine Womack, Public Health Consultant on Child Poverty, and Debbie Hiron, Project Manager on Shaping the Future of Children's Centres, were in attendance to provide a presentation.</p> <p>There were many ways available to prevent child poverty and mitigate its impacts. Justine Womack had been visiting various areas across Wiltshire to provide information on how the issue related to their population and detail ways to work together and prevent and reduce the impact of child poverty.</p> <p>Children defined as in poverty included those in households with less than 60 per cent of the national median income. The national median income was £26,500, and 60% of this was £15,900.</p> <p>Wiltshire had a lower portion of child poverty in relation to the rest of the country. In 2012 a total of 10.6% of children in Wiltshire were recorded as in poverty.</p> <p>Effects on children living in child poverty included bullying, negative effects on their sleep, study, and health. Children would also worry a lot about their family.</p>

The local picture in Malmesbury regarding child poverty was outlined. A total of 290 children in the Malmesbury community area were in poverty, this was a 1.7% decrease since 2006 to 6.3%. Higher rates of child poverty were seen in older age groups: 11 to 15 and 16 to 19 year olds.

Overall child poverty in Malmesbury was significantly lower than the Wiltshire average:

- Children in poverty who were aged 0-4 28.1% (Wiltshire 35.1%)
- Children in poverty who were aged 5-10 28.1% (Wiltshire 32.5%)
- Children living in unemployed households 4.7% (Wiltshire 8.4%)
- Children aged 0-9 living in socially rented homes 14.5% (20.3%)
- Children aged 10-18 living in socially rented homes 12.6% (18.7%)
- Unemployment rate, all families 4.7% (Wiltshire 7.1%)
- Key Stage 2 free school meal attainment gap -1.3% (Wiltshire 20.7%)

Four factors which impacted on preventing and mitigating child poverty were described: employment and adult skills; financial support; house and neighbourhoods; education, health, and family. Education, health, and family was described as an especially important area.

Early intervention in the age range 0 to 5 years old was described as crucial. Family development in these years was critical to ensuring that children got the best start and healthy brain development.

The impact of smoking on children was noted. A total of 17.2 per cent of adults in Wiltshire were smokers compared to 25.9% of routine and manual workers and 14% of pregnant women.

Two actions that local areas could take to help improve the health and wellbeing of children were listed. Smoke-free playgrounds could be set up to reduce the impact of second-hand smoke and the normalisation of smoking. It was also advised that local areas could investigate the issue of fast-food locations near schools and the promotion of sugary sweets located by cash registers in shops.

Debbie Hirons explained that 30 Designated Sure Start Children's Centres had been created between 2006 and 2011. One was located in each community area with additional centres in areas with a higher population. The centres were available to support good early child development and school readiness; raise parenting aspirations and improve parenting skills; and improve child and family health and life chances. Centres were located in areas of deprivation.

Children's centre services in Wiltshire were delivered by four of voluntary and community sector organisations, the contracts for these would finish in June 2016.

The new contract would aim to maximise support for families living in the most deprived areas whilst retaining countywide service coverage. As Wiltshire

	<p>Council had less funding to deliver these services it needed to ensure that the money spent has the greatest positive impact on young children’s development.</p> <p>It was proposed that four clusters be created across Wiltshire: one for the North, South, East, and West. Services would be delivered across these areas in the building and out in the areas. Locations had been chosen based on levels of deprivation.</p> <p>The aim of the scheme was to refocus current resources and deliver them to the wider communities. More focus would be on delivering services to communities than the building itself.</p> <p>The Children’s Centre in Malmesbury would no longer be a Children’s Centre. It would however be ensured that existing services are retained and delivered.</p> <p>A report regarding the redesign of children’s centres would be going to Cabinet on 15 December 2015, and was planned to go out for tender in January 2016.</p> <p>In response to a question it was noted that the families in need had been identified and that links with the health services had been strengthened. It was confirmed that services would be delivered from within the Malmesbury community area.</p> <p>It was explained that the expanding population of the area had been factored in, including housing developments. Services would be delivered from the campus building if development work on it went ahead, with the aim of providing 2 days regularly per week. This balance between campus and service outreach had been used in Salisbury with good feedback.</p>
36	<p><u>Julia’s House - Building a Children’s Hospice for Wiltshire</u></p> <p>Ian Wadley, Fundraising Manager for Julia’s House, was in attendance to provide a presentation on the development of a Julia’s House Hospice in Devizes.</p> <p>Julia’s House provided care for life-limited children and their families. The scheme started in Dorset to provide respite to parents who were providing round-the-clock care for children. This included help with simple tasks such as, cleaning, dinner, and shopping.</p> <p>The service was delivered to people for free, and was 94% community funded, the remaining 6% coming from government funding.</p> <p>Julia’s House began in 2013 providing home care in south Wiltshire, and discovered that there was a high demand for such services. Director Guy Ritchie became a patron in 2014 and raised £1million through fundraising events. Actor Robert Downey Jr raised £925,000 in April 2015 also through fundraising events.</p>

	<p>The hospice site in Devizes was announced in September 2015, with a scheduled opening in autumn 2017.</p> <p>A need for community-based care was identified as two-thirds of care still took place within the family home. The hospice would be used primarily for daytime respite sessions and end of life care up until and after the end of a child's life.</p> <p>Help could be provided through clubs, events, activities, and volunteering. Currently there were 500 volunteers, but more were needed to help give talks to spread awareness.</p>
37	<p><u>Community Area Grant Feedback</u></p> <p>Representatives from Dauntsey Croquet Club and the Bradstone Playing Field were in attendance.</p> <p>Dauntsey Croquet Club was awarded £500 for new equipment at the September 2015 Area Board meeting. Thanks were expressed to the Area Board for their help and support.</p> <p>Bradstone Playing Field was awarded £960 at the July 2015 Area Board meeting towards the provision of a replacement oil tank. Thanks were expressed to the Area Board for the contribution. The park was explained as around 25 years old and had reached the end of its life at its current state. A total of 15 events had been held to help raise money. The playing field was opened in September with 100 children and their parents in attendance. Leftover money was used to provide refreshments and have Mickey Mouse in attendance to cut the ribbon.</p> <p>Congratulations to both recipients were expressed from the Area Board for their work.</p>
38	<p><u>Partner Updates</u></p> <p>a) Wiltshire Police</p> <p>Inspector Ben Huggins and Sgt Phil Connor were in attendance.</p> <p>Sgt Connor was introduced as the new officer for the Malmesbury community area.</p> <p>Cllr Sturgis described an incident where a generator had been stolen in daylight hours during a horse event. Sgt Connor explained that this was an unusual experience but similar incidents had been experienced before. The police were dedicated to reducing crime in rural areas and were looking into how they can provide a more visible presence.</p>

The community messaging scheme was being pushed forward by the Police and Crime Commissioner. Resources were being examined so that information could be uploaded quickly, as the system worked best once information was uploaded as soon as possible.

b) Wiltshire Fire and Rescue

Mike Franklin explained that work was continuing on the combination of Wiltshire and Dorset services. A lease had been signed regarding the takeover of the Salisbury hub.

The Chief Fire Officer had written to all Area Board Chairs to inform them that he wished to provide a presentation prior to the combination date in April 2016.

c) Healthwatch Wiltshire

A written update was included in the agenda pack.

d) Wiltshire Clinical Commissioning Group

A written update was included in the agenda pack.

e) Malmesbury Villages and Community Area Partnership (MVCAP)

A written update was included in the agenda pack.

f) Good Neighbours

A written update was included in the agenda pack.

g) Malmesbury Campus

Kim Power and Peter Gilchrist from Friends of the Riverside were in attendance to deliver a presentation on the campus.

The new campus building would provide a community facility for the use of the whole Malmesbury community area.

The new design for the building aimed to make the space a more comfortable place to be. Work would be done on the outside of the building to improve lighting into the building through windows. A lobby area would be added along with a disabled toilet. Other additions would include: a café with a domestic-type kitchen; non-slip vinyl flooring; office space for Wiltshire Council workers; lighting, heating, and ventilation improvements; and a new toilet and separate entrance to the skatepark so that it can operate independently of the building.

	<p>A public presentation and open evening would take place in January 2016. People would be invited to look at the old building before its refurbishment and express any interests of use. A potential opening date was anticipated for midsummer 2016.</p> <p>It was explained that Wiltshire Council had a commercial lease on the building, and as such it was worth spending the money to improve it so that the best use can be taken from it.</p> <p>Capital funding was explained as being used for refurbishment. The exact amount could not be detailed as it would be going out to tender. Development had not yet been priced or gone out to tender.</p> <p>h) Highways</p> <p>Bill Parks, Head of Local Highways North, was in attendance to deliver an update.</p> <p>Major maintenance colleagues were now dealing directly with tarmac. Formalising the work meant that better timescales could be given.</p> <p>Parish stewards would be reintroduced in April 2016.</p> <p>It was explained that as a reactionary service, which provided a better use of resources, they relied upon being informed about any issues. This could be done through the Wiltshire App. It was further explained that the cost of phoning customer services to log an issue on the app was approximately £5.00 after taking into account officer's time. The cost of an individual doing it on their own online was approximately £0.02p.</p> <p>Balfour Beatty had been removed as service suppliers. It was noted that this was done at no cost and the result had been positive. Wiltshire Council were now dealing directly with suppliers.</p> <p>i) Town and Parish Councils</p> <p>There were no updates.</p>
39	<p><u>Update From Community Engagement Manager</u></p> <p>It was agreed that due to timing issues the videos that were going to be shown as updates under this item would be brought to the next meeting.</p>
40	<p><u>Area Board Funding</u></p> <p>Ollie Phipps, Community Engagement Manager, outlined the funding report.</p>

	<p>Resolved</p> <p>To award Crudwell Village Hall £1357.50 for new fire retardant curtains</p>
41	<p><u>Community Area Transport Group</u></p> <p>Resolved</p> <p>To note the actions and recommendations of the 13 October 2015 Malmesbury Community Area Transport Group</p>
42	<p><u>Community Asset Transfer - Minety, Land at Sawyers Rise and St Leonards Row</u></p> <p>Resolved</p> <p>Malmesbury Area Board agreed to formally support the transfer to Minety Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy of the Land at Sawyers Rise, Minety and St. Leonard's Row, Upper Minety.</p>
43	<p><u>Asset of Community Value - The Vale of the White Horse Inn, Minety, Wiltshire, SN16 9QY</u></p> <p>Resolved</p> <p>Malmesbury Area Board agreed to formally support the nomination of The Vale of the White Horse Inn, Minety, Wiltshire, as an asset of community value</p>
44	<p><u>Urgent items</u></p> <p>None</p>
45	<p><u>Evaluation and Close</u></p> <p>The next meeting of Malmesbury Area Board would be on Wednesday, 13th January 2016, 7.00 pm, at Malmesbury Town Hall - Assembly Rooms.</p>

Chairman's Announcements

Subject:	Wiltshire Passenger Transport Review
Officer Contact Details:	Passenger Transport Unit- 0300 456 0100/ passengertransport@wiltshire.gov.uk
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council's passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council's Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link (www.wiltshire.gov.uk/localtransportplan3)).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.

If you have any queries, please contact us using the details:

By email to: passengertransport@wiltshire.gov.uk

Public Transport Survey
Passenger Transport Unit
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
Tel. No. 0300 456 0100

Chairman's Announcements



Subject:	Your Care Your Support Wiltshire
Officer Contact Details:	Dr. Sara Nelson: Information and Communication Officer, Healthwatch Wiltshire.
Weblink:	http://www.yourcareyoursupportwiltshire.org.uk/home/

Summary of announcement:





Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county. As part of this work, Healthwatch Wiltshire has regularly engaged with local people to make sure that the website reflects their need for good quality, comprehensive, and accessible health and care information.

The website went live on April 1st 2015 and is still evolving. This is really exciting as it means that Wiltshire people have a chance to be part of its future growth.

The website contains:-

-  Information about different health conditions as well as care services. For example, dementia, keeping well, help to live at home, carers.
-  A service directory that provides details of support and help in the community as well as local clubs, societies and organisations, GPs, dentists and care homes.

We need your help:-

-  To identify the groups, clubs and societies that exist in your area
-  To encourage them to register their details on the service directory
-  To tell us about other types of health and care information you would like to see on the site.
-  Get involved in our discussion groups and readers panels so you can have your say in how the website develops or just contact us and tell us what you think.

Help us to help you find all the information you need about health and social care in one place.

For more information call Healthwatch Wiltshire on 01225 434218 or email contact@healthwatchwiltshire.co.uk

Report to Malmesbury Area Board
Date of meeting 13th January 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Thrive – Malmesbury Mind Reset Project	£1800	That the application meets the grant criteria and is approved for the amount of £1800.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
201 http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=201	Thrive	Malmesbury Mind Reset	£1800
<p>Project description</p> <p>One to one sessions and workshops for young people with emotional and behavioural issues which are affecting their day to day lives. Covering aspects such as fear anxiety depression OCD stress</p> <p>Since the pilot scheme ran last year - there has been a demand for the project to continue running with two options for young people needing support. Option one is 1 to 1 sessions option 2 is group workshops. An assessment is done via a questionnaire and an informal discussion to decide which option is best for the young person. The 1 to 1 sessions enable young people to express and share complex issues more openly on a weekly basis on a 6 week programme. The workshops are limited to 8 young people at a time and propose to run January and again in April/ May. The 1 to 1 sessions will be for 8 people for 6 weeks. The workshops and sessions are free for young people to attend. The young people are given a workbook to take away and continue with their development.</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>That the application meets the grant criteria and is approved for the amount of £1800.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Xina Hart, Community Youth Officer
Tel: 07880 506836 Email: xina.hart@wiltshire.gov.uk

Update for Malmesbury Area Board

Update from	Malmesbury Neighbourhood Policing Team
Date of Area Board Meeting	

Headlines

- **Drugs**

- **Safe Drive-Stay Alive**

- **Cyber Bullying**

- **Malmesbury Pub Watch Scheme.**

Future Events/Dates for the diary

-

-

Drugs

The Malmesbury NPT Teams have been working closely with our plain clothes colleagues in Local Priority Team, to target a suspected drug dealer. As a direct result of our proactive work a male was recently arrested. At the time of his arrested the male was found to have a quantity of controlled drugs on his person, and a large amount of cash, the investigation is still ongoing and the male is currently on Police bail with robust bail conditions.

Safe Drive- Stay Alive

Malmesbury NPT officers recently attended a powerful presentation supporting the Fire Brigade and other agencies about the dangers of poor driving decisions and the awful consequences for those affected by serious collisions.

This presentation is a hard hitting graphic multi agency approach aimed at young drivers to reduce serious and fatal injuries on our roads.

The safe Drive App can be downloaded from Apple and Android stores.

Update for Malmesbury Area Board

Cyber Bullying

Malmesbury NPT officers have been in local primary schools delivering lessons in regard to cyber-bullying in line with Wiltshire Police's Operation POLITE. They have been very impressed with the knowledge of the year 5 and 6 groups and actually learnt a thing or two themselves from the children!

Malmesbury Police Station has also been supporting Malmesbury School as they took the lead with an excellent presentation to a select group of pupils who were identified as being involved in poor behaviour at the school. It was good to see their realisation of what they had done and how their behaviour may have had an impact on others.

Useful information aimed at young persons can be found at the following web site

<http://www.bullying.co.uk>

Malmesbury Pub Watch Scheme.

The Malmesbury NPT team have been looking at ways to improve the already successful Malmesbury Pub watch scheme.

A meeting was arranged earlier this month where most the town Licensees attended.

PCSO Lareine will be representing the Police, and we have agreed to improve the information sharing protocol to ensure those who engage in violent/ disorderly behaviour and or drug abuse in Licence premises, will be managed robustly.

The Police have now set up a data base that can be used to gather proportionate and relevant information, in future any person who is found to have been involved in disorderly behaviour within and or associated with a Licenced premise will be referred to the Malmesbury Pub watch scheme.

If a decision is made for that individual to be banned from all Licenced premises (who are part of the scheme) the individual will be given the opportunity to sign up and agree to certain conditions (including having their photograph taken) . Full cooperation with the scheme will result in a reduction of the time an individual is banned from licenced premises. This is an excellent example of the Police working with local stakeholders, to ensure there is a partnership approach in maintaining the high standards and quality of life in the town for all to enjoy.

Update for Malmesbury Area Board

Signed:

Date:

Dear All

DECEMBER NEWSLETTER 2015

Local Highways Wish Everyone A Merry Christmas and a Happy New Year

SLCC November Meeting

Bill and I attended the November SLCC meeting. We will issue our notes and FAQs in the next Newsletter. However, we promised to issue the council's highway inspection manual (which details when maintenance is undertaken), the Code of Practice for Litter and Refuse (which details the standards of cleanliness levels and when reactive services are required) and maps showing the urban grassed areas. Please find all the information attached.

Urban Grass Cutting:

<http://www.realitygeo.com/explorer.aspx?cfg=wiltsg>

Public Liability Insurance

There has been some discussion recently about levels of insurance for Parish and Town Council's when conducting extra community duties. The statements below sets out Wiltshire Council's viewpoint on the issue which has been formed through discussions with two major insurances and with the Council's insurance team.

Most policies should provide insurance cover for employees and volunteers inside and outside the parish boundary and will cover activities that would generally be expected to be undertaken by a Parish Council. This cover should include: litter picking; gritting pathways; hedge trimming; cutting verges; clearing gutters; sign cleaning, to name but a few. The cover may also include gritting of minor roads (C and below).

Most policies will exclude gritting major roads, but insurers will be open to offering this cover given the appropriate assurance on risk assessments and a plan of how the activity will be carried out. Parish and Town Councils are advised to check with their insurers before taking on extra duties to ensure they are covered.

Before commencing any activity please confirm the cover offered by your existing policy. If your current policy does not cover the activities your Parish and Town Council would like to carry out, then contact your insurer asking them to include this cover, given them some detail about what you plan to do and how you will manage it. Most insurers, given the appropriate level of confidence about how these activities will be run and managed, will be open to changing policies and level of cover, which may include a small additional premium.

However some insurers may not wish to change the cover. We have heard that some insurers are more cooperative than others and are open to providing more

comprehensive cover. We can give you a contact at one of the Parish Councils using one of these insurers if you wish. Therefore, you have an opportunity to seek another provider who will offer the cover you want and if this is done as a collective of Parish Council's, this increases the interest from larger insurers and could also reduce premiums. A broker could be of service in this area if required as they have the expertise and knowledge of the insurance market.

New Service Levels

Last month I issued advice on the baseline service levels the council would deliver over the winter and spring.

In essence, following the central government grant funding reductions, the council gave a commitment that it would deliver to its statutory service levels as a priority, with discretionary services provided where possible to maximise the use of resources.

I know many of our partner organisations are doing the same and I listened with interest to the proposed police response arrangements for next year. They propose to provide officers to an identified need, with other reports relying on information being provided by the reporter for future action.

We all face similar challenges and are all looking to maximise the benefit of our limited resources.

Since I issued the November Newsletter, several councils have made contact and enquired about enhancing the service levels.

I hope the below information is of use:

Parish and Town Council Involvement

This is simply done. Agreements can be made direct with the council's contractor (The Landscape Group) for additional services to an area.

This allows the local town or parish council to identify their desired service level. If that level is above the base line set by Wiltshire Council the parish or town can simply fund the enhanced service levels direct and pay our contractor.

This also ensures that the county tax payer funds a harmonised service across the area, and where local communities want an enhanced service, this allows the local precept payer to cover the additional costs for that identified area.

Other examples of enhanced service levels recently undertaken:

- The Salisbury BID funding additional street cleansing activities.
- Rubbish Walks in Chippenham undertaking numerous voluntary litter picks.
- The MoD in Tidworth arranging their staff to undertake litter picks.
- Individual businesses, such as McDonalds, providing litter bins and litter pickers.
- Numerous town and parish councils employing litter pickers direct.
- And the many voluntary litter pickers that regularly turn out.

There are many ways that a town or parish council can enhance their local environment and it need not involve Wiltshire Council. Other than for approval for working on our land.

I recognise that asset transfers and service delegation can take time. But local agreements can be put in place quickly and simply. If you use the council's contractor the service improvements can be undertaken almost immediately.

It must also be recognised that town and parish councils have many powers already and I have listed some in Appendix A.

Barrow Operatives

There have been enquiries about the future of the Barrow Operatives in the town centres following the TLG decision to make a number of staff redundant. I can reconfirm through the winter Barrow Operative will be provided. However, the council's policy is to respond to a litter demand as the priority. Hence the Barrow Operatives are an addition to the current Local Highway base line service. The council's commitment remains to respond to litter complaints. We will use our best endeavours to provide Barrow Operatives, but there will be times when higher priorities will require that resource to be redeployed.

Litter and the Law

I have been asked to detail the legal requirements with regard to litter. In essence it is to pick up the litter, within an appropriate time in relation to a given area. Hence I reaffirm my request for issues to be report to allow us to deploy responses to where they are most needed.

For those that like the legal bits, I have attached the litter responsibilities in Appendix B for your information.

Event Cleaning

The council ceased the funding of litter picking or sweeping after events some time ago.

Now when an event organiser notifies the council they are undertaking an event they are advised they have to manage that event's litter.

Regrettably in a small minority of cases the event organisers are failing to do this. With the change in the council's service delivery, if an event organiser fails to meet their commitment to clear up the waste, this has now left visible deposits and complaints.

The council is recording the locations which are thankfully small as the vast amount of organisers are responsible. So when applications are made next year and we can ensure those events have the correct arrangements in place.

If you are one of the small number of areas affected and you wish to support the event there are many options available to the event organisers.

They can get the area inspected by volunteers after the event and do targeted litter picking. There will be a cost of disposal as the waste laws require organisers to use an authorised waste carrier.

The event organiser may wish to approach:

- Local businesses to fund the cleaning of the event afterwards.
- The local town or parish council to fund the event.

- Seek capital grant funding from various bodies to purchase cleaning equipment if this is an ongoing event.
- Approach the council, if a charity event, for loan equipment.

We appreciate your understanding of why the council is unable to fund the cleaning of all events. There are many hundreds of events a year. If we are to treat everyone equally we simply do not have the funds to cover the cost of every event cleaning. There is also the argument that the litter is produced as a result of the event and the event organiser is responsible for the clearance of that litter.

Event Highway Signage

There are many activities undertaken on our highways including parades, markets, festivals and street parties. The council has been experiencing issues, with events organised on the highway or requiring highway signage. Sometimes the signage for the management of traffic is not undertaken in compliance with the event organiser's legal requirements. All types of works and activities require traffic management in one form or another dependent on the nature of the works and/or the nature of the highway. Traffic management can vary between Chapter 8 signing and guarding, traffic controls or even full road closures. **In all cases**, traffic management must be sited, maintained and removed by qualified personnel and if unqualified, permit applicants should contract out this duty to organisations qualified and resourced to do so.

Staff Changes

During times of challenge there are also opportunities. Many of my staff have left to further their careers. The latest person to move on to bigger and better things is Kristian Price, the engineer for Devizes and Pewsey. Many of you I am sure know Kristian and we all wish him the best. He is off to work for a consultancy company. However, with the loss of such vital staff comes the challenge of continuing to deliver services. Bill and I will be looking at the requirements to ensure the best service support is continued. This may mean that some of your contact points change, for which I apologise in advance.

As I know more you will be updated.

Let's Clean for The Queen

We'd love to have the support of your council and your communities in the biggest ever clean-up of the country, which will be taking place in March 2016.

In the run up to The Queen's 90th birthday on 21 April 2016, 'Clean For The Queen' aim to inspire a million people to take action and enjoy a few hours together litter-picking to make the places where we live more beautiful. For Her and for us all, they want to attack the blight of litter and reclaim our beautiful countryside, our fabulous cities, our world class parks, our wonderful beaches and waterways.

All of the litter charities across the country have come together in support of this campaign together with a growing range of companies, land managers and associations.

There will be 'Clean for The Queen' litter blitzes throughout the UK in January, February and March, and the most monumental of all litter clear-ups from Friday 4 to Sunday 6 March 2016.

'Clean For The Queen' love to have your support in making this event truly spectacular. They will shortly be sending through a downloadable resource pack for your council to

use. It'd be great if you could encourage as many local community groups as possible across your wards to sign up to organise a clean-up through the 'Clean for The Queen' website. Furthermore, it would be fantastic if your council could stage its own local clean-up to allow individuals to come together and clean up a local grot spot.

Lots more will be announced over the coming weeks and months, as it builds a head of steam.

But it'd be great if you could respond to adrian@cleanforthequeen.co.uk indicating your willingness to engage in the campaign – and they will be back in touch shortly with more details.

Appendix A

Town and Parish Council Powers and Duties

Functions	Powers And Duties	Statutory Powers
Allotments	Powers to provide allotments. Duty to provide allotment gardens if demand unsatisfied	Small Holdings Allotments Act 1908 ss 23, 26 and 42
Baths and Washhouses:	Power to provide public baths and washhouses	Public Health Act 1936 ss 221, 222,223 and 227
Burial Grounds, Cemeteries and crematoria*	Power to acquire and maintain	Open Spaces Act 1906, ss 9 and 10: Local Government Act 1972, s 214
Power to provide	Local Government Act 1972, s.214	

Power to agree to maintain monuments and memorials	Parish Council and Burial Authorities (Miscellaneous Provisions) Act 1997, s. 1	
Power to contribute towards expenses of cemeteries	Local Government Act 1972	
Bus Shelters	Power to provide and maintain	Local Government (Miscellaneous) Act 1953 s.4
Bye Laws	Power to make bylaws for public walks and pleasure grounds	Public Health Act 1875, s 164
Cycle Parks	Road Traffic Regulation Act 1984 s.57 (7)	

Swimming pools, bathing places, baths and washhouses	Public Health Act 1936, s 223	
Open Spaces and Burial Grounds	Open Spaces Act 1906 ss 12 and 15	
Mortuaries and post-mortem rooms	Public Health Act 1936 s. 198	
Hiring of pleasure boats in parks and pleasure grounds	Public Health Amendments Act 1907, s 44(2); Public Health Act 1961, s54	
Charities	Duty to receive accounts of parochial charities	Charities Act 1960, s 32
Closed Churchyards	Powers (and sometimes duty) as to maintain	Local Government Act 1972, s.215
Commons Land and Common Pastures	Powers in relation to inclosure as to regulation and management and as to providing common pasture	Inclosure Act 1845; Local Government Act 1984, s 8(4); Smallholding and Allotments Act 1908, s.34
Power to protect unclaimed common land from unlawful interference	Commons Registration Act 1965, s.9	
Power to manage commons and village greens under a district council scheme	Commons Act 1899, ss 4 & 5	
Power to (a) install equipment, (b) establish schemes and (c) assist others in so doing for the prevention	Local Government and Rating Act 1997, s 31	

of crime		
Delegated Functions	<p>Power to assume a function delegated by another authority</p> <p>Power to ensure effective discharge of council functions</p> <p>Power to employ someone to carry out council functions</p>	Local Government Act 1972ss. 101, 111 and 112
Drainage	Power to deal with ponds/ditches	Public Health Act 1936, s. 260
Environment	Power to act for the benefit of the community by tackling and promoting awareness of environmental issues	Local Government Act 1972,ss 111 and 137
Highways	Power to repair and maintain footpaths and bridleways	Highways Act 1980, ss 43 and 50
Power to light roads and public places	Parish Councils Act 1957 s 3;Highways Act 1980, s 301: Local Government Act 1972,Sched. 14 para 27	
Provision of litter bins	Litter Act 1983, 5 and 6	
Power to provide roadside shelters, and omnibus shelters	Parish Councils Act 1957, s 1	
Power to provide traffic signs and other notices	Highways Act 1980, s 130	
Power to plant trees, etc., and to maintain roadside verges	Road Traffic Regulation Act 1984, s 72; Countryside Act 1968	

Land	Power to acquire land by agreement, to appropriate land and to dispose of	Local Government Act 1972, ss 124, 126 and 127
Power to acquire land for or to provide recreation grounds, public walks, pleasure grounds and open spaces and to manage and control them	Public Health Act 1875, s 16;: Local Government Act 1972, Sched. 14, para 27; Public Health Acts Amendment Act 1980, s 44; Open Spaces Act 1906, ss 9 and 10; Local Government (Miscellaneous Provisions) Act 1976, s 19	
Lighting	Power to light roads and public places	Parish Councils Act 1957, s Highways Act 1980, s 301
Litter* and dog fouling	Provision of receptacles. Obligated to keep own land free of litter and dog faces	Litter Act 1983, ss 5 an Environmental Protection Act 1990; Litter (Animal Droppings) Order 1991
Nuisances	Power to deal with offensive ditches, ponds and gutters	Public Health Act 1936, s 260
Open Spaces	Power to acquire land and maintain	Public Health Act 1875, s 164; Open Spaces Act 1906, ss 9 and 10; Commons Act 1899

<p>Power to acquire land for or to provide recreation grounds, public walks, pleasure grounds and open spaces, and to manage and control them.</p>	<p>Public Health Act 1875, s 164; Local Government Act 1972, Sched 14, para 27; Public Health Acts Amendment Act 1980, s 44; Open Spaces Act 1906, ss 9 and 10; Local Government (Miscellaneous Provisions) Act 1976, s 19.</p>	
<p>Parish Property and Records</p>	<p>Powers to direct as to their custody</p>	<p>Local Government Act 1972, s226</p>
<p>Parking Facilities</p>	<p>Power to provide parking places for motor vehicles, motorcycles and bicycles</p>	<p>Road Traffic Regulation Act 1984, ss 57 and 63</p>
<p>Public Buildings and Village Halls</p>	<p>Power to provide buildings for offices and for public meetings and assemblies</p>	<p>Local Government Act 1972 s 133</p>
<p>Public Conveniences</p>	<p>Power to provide</p>	<p>Public Health Act 19336, s 87</p>
<p>Publicise functions</p>	<p>Power to publicise council and local authority functions</p>	<p>Local Government Act 1982, s. 142</p>

Recreation*	<p>Power to acquire land for or to provide recreation grounds, public walks, pleasure grounds, and open spaces and to manage and control them.</p> <p>Power to provide gymnasiums, playing fields, holiday camps</p>	<p>Public Health Act 1875, s 164; Local Government Act 1972, Sched 14 para 27; Public Health Acts Amendment Acts 1890, s 44; Open Spaces Act 1906, ss 9 and 10; Local Government (Miscellaneous Provisions) Act 1976, s 19; Commons Act 1899</p>
Provision of boating pools	<p>Public Health Act 1962, s 54</p>	
Seats and Shelters*	<p>Power to provide roadside seats and shelters</p>	<p>Parish Councils Act 1957, s 1</p>
Traffic Calming	<p>Power to contribute financially to traffic calming schemes</p>	<p>Local Government and Rating Act 1997, s 26</p>
War Memorials	<p>Power to maintain, repair, protect and adapt war memorials</p>	<p>War Memorials (Local Authorities Powers) Act 1923, s 1 as extended by Local Government Act 1948, s 133</p>

Report to	Malmesbury Area Board
Date of Meeting	13/01/2016
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: 1602 Dauntsey Vale Link Scheme Project Title: Dauntsey Croquet Club Mains Electrical Connection View full application	£3475.00
Applicant: 1584 Dauntsey Parish Council Project Title: Play equipment for Dauntsey Recreational Ground View full application	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1602	Dauntsey Vale Link Scheme	Dauntsey Croquet Club Mains Electrical Connection	£3475.00
Project Description: Dauntsey Croquet Club successfully established in July 2015 and have use of a pavilion on the sports ground where the croquet lawn has been established. There is no mains electricity to the pavilion and it would greatly benefit the Club to be able to provide tea and coffee to our players and visiting teams and to be able to hold meetings and social events in the evenings.			
Input from Community Engagement Manager: An award to this applicant will enable the community to utilise the community building all year round. Mean more events both in and outside the building can be hosted for the benefit of the community. As we are match funding the contribution Area Board grant will enable the project to go ahead and will increase the amount of money being brought into the area. This project meets the JSA priorities.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
1584	Dauntsey Parish Council	Play equipment for Dauntsey Recreational Ground	£5000.00
Project Description: We wish to improve the current recreational ground as we have very limited equipment and so the facility is not being used to its full potential. The present equipment does not meet the needs of the local community and we are wishing to address this by providing additional equipment so that we can provide an area that			

the local residents can enjoy. At the moment it is only used by dog walkers as the children soon lose interest with little to do there and we feel it is important to encourage outdoor play.

Input from Community Engagement Manager:

An award to this project will increase the outdoor activities that are on offer in this village. Will enable the community to participate in a range of new and different outdoor activities and facilities. This project meet many of our JSA priorities.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Ollie Phipps
Community Engagement Manager
01249 709404
Ollie.phipps@wiltshire.gov.uk

